



Ector County Commissioners' Court

July 09, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Don Stringer, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Jennifer Martin, County Clerk

Judge Fawcett called the meeting to order at 10:01 a.m.

INVOCATION- COMMISSIONER MIKE GARDNER

The invocation was led by Commissioner Gardner.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Stringer led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- County Judge Admin. Assistant

To receive public comments on non-agenda related items.

There was no public comment.

2. Donation, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to accept a \$100.00 from Mr. and Mrs. Smith to the Ector County Sheriff's Office.

Commissioner Hall made a motion to accept the donation from Mr. and Mrs. Smith; a second was made by Commissioner Gardner. MOTION PASSED 5-0

3. Donation, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to accept a \$1,000.00 donation from Wall Concrete Company, LLC., to the Ector County Sheriff's Office.

A motion was made by Commissioner Stringer to accept the donation from Wall Concrete Company, LLC; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

4. Donation, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to accept a \$140,000.00 donation from Bustin' For Badges to the Ector County Sheriff's Office.

Commissioner Stringer made a motion to accept the donation from Bustin' For Badges; a second was made by Commissioner Simmons. MOTION PASSED 5-0

5. Donation - Howard Marks, Library Director, Howard Marks- Library Director

To consider, discuss, and take any necessary action to accept a donation of 120 bound law books and 360 paperback books from Todd, Barron, Thomason, Hudman, Bebout and Rodriguez, P.C., to the Ector County Law Library.

A motion was made by Commissioner Gardner to accept the donation from Todd, Barron, Thomason, Hudman, Bebout and Rodriguez, P.C.; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

6. Vehicle Auction, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action to declare surplus and approve the *Sale by Auction July 2024* vehicles, per Texas Local Government Code § 263.152.

Commissioner Hall made a motion to approve the agenda item as presented; a second was made by Commissioner Gardner. MOTION PASSED 5-0

7. Meteor Crater Friends, Inc. Board Member Appointments, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to appoint and approve the board members of Meteor Crater Friends, Inc.

Following are the board members selected by each member of the court:

Shirley Kelley by Commissioner Gardner

Debbie Clay by Commissioner Simmons

Allana Steveson by Commissioner Stringer

Chris Stanley by Judge Fawcett

Commissioner Hall did not have an appointee at the time of the meeting.

A motion was made by Commissioner Stringer to approve the appointments including the future choice by Commissioner Hall; Commissioner Hall seconded the motion. MOTION PASSED 5-0

AWARD OF BIDS/PROPOSALS

8. Motorola Radio Purchase, Lucy Soto- Purchasing Director

To consider, discuss, and take any necessary action regarding the purchase of 30 radios for County departments, and authorize the County Judge to sign all documents associated with this agenda item; the purchase will be made with ARPA funds per prior Commissioners' Court approval and through the Texas DIR Cooperative Contract No. TX-TSO-4101.

Commissioner Hall made a motion to approve the agenda item as presented; a second was made by Commissioner Gardner. MOTION PASSED 5-0

9. Mobile Imaging Services Award Extension, Lucy Soto- Purchasing Director, Cpt. James McKinney- Sheriff's Office

To consider, discuss, and take any necessary action to approve the extension of the award for *Mobile Imaging Services* with Trident Care for the Ector County Detention Center, and authorize the County Judge to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to approve the agenda item as presented; a second was made by Commissioner Gardner. MOTION PASSED 5-0

10. Seal Coat Aggregate Award Contract Amendment, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action to amend the awarded contract for Seal Coat Aggregate with Capitol Aggregates to include Ector County picking up product from the vendor's site, and authorize the County Judge to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to approve the agenda item as presented; a second was made by Commissioner Simmons. MOTION PASSED 5-0

11. Request for Proposal Specifications: GIS Servers, Lucy Soto- Purchasing Director, Eddie Landrum- Planning & Development Director

To consider, discuss, and take any necessary action on *Request for Proposals Specifications* for the Planning and Development GIS Servers, Proposal Number No. 2024-RFP-034; the specifications were put together by the Planning and Development Department, I.T., and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

A motion was made by Commissioner Hall to approve the agenda item as presented; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

12. Request for Proposal Specifications: Vending Machine Services, Lucy Soto- Purchasing Director, Dana McWilliams- Human Resources Director

To consider, discuss, and take any necessary action on the *Request for Proposal Specifications* for Vending Machine Services, Proposal No. 2024-RFP-032; the specifications were put together by the Human Resources Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval of the Commissioners' Court.

Commissioner Simmons made a motion to approve the agenda item as presented; a second was made by Commissioner Gardner. MOTION PASSED 5-0

13. Request for Proposal Specifications: Temporary Personnel Services, Lucy Soto- Purchasing Director, Dana McWilliams- Human Resources Director

To consider, discuss, and take any necessary action on the *Request for Proposal Specifications* for Temporary Personnel Services, Proposal No. 2024-RFP-035; the specifications were put together by the Human Resources Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

A motion was made by Commissioner Hall to approve the agenda item as presented; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

14. Request for Proposal Specifications: Juvenile Design Build Services, Lucy Soto- Purchasing Director, Kevin Mann- Juvenile Probation Director

To consider, discuss, and take any necessary action on the *Request for Proposal Specifications* for Juvenile Probation Design Build Services, Proposal No. 2024-RFQ-036; the specifications were put together by Juvenile Probation and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval of the Commissioners' Court.

Judge Fawcett amended the agenda item to read "Request for Qualifications" not "Request for Proposal Specifications". Commissioner Simmons made a motion to approve the amended agenda item; a second was made by Commissioner Stringer. MOTION PASSED 5-0

PUBLIC HEARING AND RELATED DISCUSSION AND POTENTIAL ACTION

15. Resolution: Reinvestment Zone, Lee McClendon- County Attorney, Shelby Rigtrup- County Judge Admin. Assistant

To conduct a public hearing and to consider, discuss, and take any necessary action regarding an application by SMBC Leasing and Finance, Inc., and 1PointFive Stratos RWTU, LLC., for a proposed designation as a Reinvestment Zone under Chapter 312 of the Texas Tax Code consisting of a 3.97 acre tract, lying within and being part of Section 3, Block 15, Public School Survey, Abstract 484, Ector County, Texas, for the intended use of construction of a Raw Water Treatment Unit (RWTU) facility by SMBC Leasing and Finance, Inc., and 1PointFive Stratos RWTU, LLC., to receive raw water and generate a treated process water and a wastewater stream; and to take any necessary action regarding approval of adoption of a Resolution for the designation of the said

proposed Reinvestment Zone, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #15.pdf

The public hearing began at 10:13 a.m. There was no public comment during the hearing; it closed at 10:15 a.m. Commissioner Simmons made a motion to approve the application as presented; a second was made by Commissioner Hall. MOTION PASSED 5-0

CONTRACTS/AGREEMENTS/GRANTS

16. Master Agency Agreement Amendment No. 1 - Alcohol Monitoring Systems, Inc., Shawn Callendar- PSM/Pretrial Director

To consider, discuss, and take any necessary action regarding Amendment No. 1 to the *Master Agency Agreement* by and between Ector County and Alcohol Monitoring Systems, Inc., and authorize the County Judge to sign all documents associated with this agenda item; this amendment includes an increase in shelf allowance of all equipment to 100%.

Minutes Attachments

1. Agenda Item #16.pdf

A motion was made by Commissioner Stringer to approve the agenda item as presented; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

17. Non-Federal Reimbursable Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to approve a *Non-Federal Reimbursable Agreement* by and between Ector County and the Federal Aviation Administration, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #17.pdf

Commissioner Stringer made a motion to approve the agenda item as presented; a second was made by Commissioner Hall. MOTION PASSED 5-0

18. Updated Otis Elevator Contract, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director

To consider, discuss, and take any necessary action regarding the updated elevator contract with Otis Elevator, and authorize the County Judge to sign all documents associated with this agenda item; the purchase will be made through the *Buyboard Cooperative Contract* No. 657-21 using ARPA funds per prior Commissioners' Court approval.

Minutes Attachments

1. Agenda Item #18.pdf

A motion was made by Commissioner Simmons to approve the updated elevator contract with Otis Elevator; Commissioner Hall seconded the motion. MOTION PASSED 5-0

19. Ranking of Responses: Design Build Request for Qualifications, Lucy Soto- Purchasing Director, John Henderson- Commissioners' Court Attorney & Grant Writer

To consider, discuss, and take any necessary action to approve the ranking of the responses to the *Request for Qualifications for Design Build Services* for the New Ector County Courthouse, and authorize the start of negotiations for an agreement; the specifications were posted on May 14th, 2024, and three responses were received on June 24th, 2024.

Commissioner Stringer made a motion to approve DLR Group and Butler-Cohen for the courthouse design build services; a second was made by Commissioner Gardner. MOTION PASSED 5-0

20. Landscape Architectural Services Agreement, Lucy Soto- Purchasing Director, Jeffrey Avery-

Public Works Director

To consider, discuss, and take necessary action regarding the *Landscape Architectural Services Agreement* with KDC Associates for the design of a Parks Master Plan for Ector County, and authorize the County Judge to sign all documents associated with this agenda item.

A motion was made by Commissioner Hall to approve the landscape architectural services agreement with KDC Associates; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

PLANNING AND DEVELOPMENT

21. MHRC Application: 506 & 516 S. Peachtree Ave., Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action on an *MHRC Application* located at 506 & 516 S. Peachtree Ave., Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #21.pdf

Commissioner Hall made a motion to approve the agenda item as presented; a second was made by Commissioner Gardner. MOTION PASSED 5-0

22. Replat: Nolan Acres, Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action on a *Replat* of a 2.98 acre tract out of Lots 14 and 15, Block 2, Nolan Acres, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #22.pdf

A motion was made by Commissioner Hall to approve the agenda item as presented; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

CONSENT AGENDA

23. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following Proposed Consent Agenda:

23a.) Line-Item Transfer- Sales Tax Road Maintenance:

To consider, discuss, and take any necessary action to approve a line-item transfer to Sales Tax Fund, Road Maintenance, Motor Vehicle Equipment, 005-810-5505 from Contract Services, 005-810-5309 for \$6,518.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #23.pdf

Commissioner Stringer made a motion to approve the consent agenda; a second was made by Commissioner Simmons. MOTION PASSED 5-0

BUDGET/FINANCIAL

24. Budget Amendment Request: Library, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve a budget amendment to General Fund, Library, Departmental Furniture & Equipment, 001-690-5199 for \$4,506.00, Library Supplies, 001-690-5185 for \$2,500.00, County Advertising, 001-690-5403 for \$250.00, and to Donated Revenues, 001-4161 for \$7,256.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #24.pdf

A motion was made by Commissioner Simmons to approve the budget amendment as presented; Commissioner Stringer seconded the motion. MOTION PASSED 5-0

25. Budget Amendment Request: Jury Service, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve a budget amendment to General Fund, Jury Services, Postage, 001-210-5193 from Unreserved Fund Balance, 001-3310 for \$6,020.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #25.pdf

Commissioner Stringer made a motion to approve the budget amendment as presented; a second was made by Commissioner Gardner. MOTION PASSED 5-0

26. Pre Order: Special Equipment, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve issuance of a purchase order in the amount of \$322,830.00 from the Fiscal Year 2024 Budget to order a Durapatcher that is budgeted in the Fiscal Year 2025 Budget; the estimated delivery time is 6 months.

A motion was made by Commissioner Hall to approve issuance of the purchase order as presented; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

27. Monthly Treasurer's Reports, Cleopatra Callaway- County Treasurer

To consider, discuss, and take any necessary action regarding the Ector County Monthly Treasurer's Reports for February 2024, March 2024, April 2024, and May 2024, and authorize the County Judge and County Commissioners to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #27.pdf

Commissioner Simmons made a motion to approve the Ector County Monthly Treasurer's Reports for February, March and April 2024; a second was made by Commissioner Stringer. MOTION PASSED 5-0

28. Financial Reports/Statements , Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for July 9th, 2024, and review County financial statements and reports.

Minutes Attachments

1. GENERAL REPORT 07 09 24.pdf

2. TRUST REPORT 07 09 24.pdf

A motion was made by Commissioner Stringer to approve the Accounts Payable Fund Requirements Report; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

10:26 A.M.

Commissioner Stringer made a motion to adjourn into Executive Session; a second was made by Commissioner Simmons. MOTION PASSED 5-0

12:30 P.M.

A motion to reconvene was made Commissioner Hall; Commissioner Simmons seconded the motion. MOTION PASSED 4-0 (Commissioner Stringer left during Executive Session)

EXECUTIVE SESSION

29. Legal Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

30. Real Estate, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

31. Personnel Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

Commissioner Simmons made a motion to authorize the Sheriff's Office and HR to implement the red shirt program; a second was made by Commissioner Hall. MOTION PASSED 4-0

A motion was made by Commissioner Simmons to authorize HR to process the promotions presented by the district clerk as discussed in Executive Session; Commissioner Gardner seconded the motion. MOTION PASSED 4-0

ADJOURN

Time: 12:31 p.m.

With no further business to discuss a motion to adjourn was made by Commissioner Simmons with a second by Commissioner Gardner. MOTION PASSED 4-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting held on the above date.

July 26, 2024 at 03:33 PM



Jennifer Martin, Ector County Clerk